

SIT50416 Diploma of Hospitality Management (094091C)

QUALIFIED TRAINERS
EFFECTIVE STUDENT SUPPORT
LEADERSHIP AND MANAGEMENT
SMALL CLASS SIZE
COMPETITIVE FEES

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International Students

Academic Requirements:

- Completion of Year 12 certificate (or equivalent in-home country) or higher level qualification.

English Requirements:

Prospective learners who are exempt from the English Test requirement must undertake English Placement Test conducted by VCI. The English Placement Test will be conducted at the VCI premises under the observation of an officer of the provider. In case, student is overseas English Placement Test will be conducted at agent's office under the supervision of the Agent or its nominated officer.

Prospective learners who are not exempt from the English Test requirement must have taken any of the following test types and achieved the minimum score in the last three (3) years.

Test Type	Score or level	Minimum score and at least 10 weeks ELICOS	Minimum score and at least 20 weeks ELICOS
International English Language Testing System (IELTS)	6.0	5	4.5
TOEFL internet-based test	60	35	32
Cambridge English: Advanced (Certificate in Advanced English)	169	154	147
Pearson Test of English Academic (PTE Academic)	46	36	30
Occupational English Test	B for each test component	N/A	N/A

*ELICOS – English Language Intensive Courses for Overseas Students

You are not required to provide evidence of English language requirement if one of the following applies to you:

- you are a citizen and hold a passport from UK*, USA, Canada, NZ or Republic of Ireland
 - you are an applicant who is a Foreign Affairs or, Defence sponsored student or a Secondary Exchange student (AASES)
 - you are enrolled in a principal course of study that is a registered school course, a standalone English Language Intensive Course for Overseas Students (ELICOS), a course registered to be delivered in a language other than English, or a registered post-graduate research course
- you have completed at least 5 years' study in English in one or more of the following countries: Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland

Note:

- *Please familiarise yourself with Vocational Careers Institute's Refund Policy
- **The Resource Fee ensures students receive printed notes, learning material & access to Wi-Fi for the duration of their course

- in the 2 years before applying for enrolment, you completed, in Australia and in the English language, either the Senior Secondary Certificate of Education or a substantial component of a course leading to a qualification from the Australian Qualifications Framework at the Certificate IV or higher level, while you held a student visa.

LLN Requirements:

All students will be required to undertake, and satisfactorily complete VCI' LLN Test conducted by a qualified assessor which includes a written test and interview to complete the verbal component of the test. The test will be completed on the day of Orientation at the VCI campus. A student support officer will schedule a time between the students and the assessor to conduct this test.

The purpose of the test is to determine whether the student requires any additional support in order to complete the course successfully. Further, this helps VCI identify if we can provide the students the level of support they require prior to commencement or if they will need to seek assistance from external agencies.

For learners that do not have the required LLN levels, they will be provided additional support or provided external options for accessing further training and support during the enrolment in the course. This will be in accordance with VCI's student support policy and procedures.

The following table outlines the expected entry ACSF levels for each of the core foundation skills – Learning, Writing, Oral communication, Reading and Numeracy

Core Skill	Expected Entry Level
Oral Communication	Level 4
Learning	Level 4
Writing	Level 4
Reading	Level 5
Numeracy	Level 4

Expected entry levels are the minimum levels at which a student is expected to be at upon entry into the course. Students may have higher level skills which is fine. If a student is identified to not meet the minimum entry levels in any of the course skills, and where the assessor deems that VCI is able to provide additional support and has the appropriate mechanisms in place to support the student in development of the skill, then the learner can be accepted into this course. A learner strategy will be required to be put in place for the student.

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them to a preparatory foundation skills course first prior to enrolling them into this program..

Further information about LLN test and student support is included in the LLN Assessment Pack and the Student Support policy and procedures.

COURSE DESCRIPTION

This qualification reflects the role of highly skilled senior operators who use a broad range of hospitality skills combined with managerial skills and sound knowledge of industry to coordinate hospitality operations. They operate independently, have responsibility for others and make a range of operational business decisions.

This qualification provides a pathway to work in any hospitality industry sector as a departmental or small business manager. The diversity of employers includes restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops. This qualification allows for multiskilling and for specialisation in accommodation services, cookery, food and beverage and gaming

STUDY PATHWAY AND CAREER OPPORTUNITIES

Once students have completed the SIT50416 Diploma of Hospitality Management, they will be able to seek employment as a manager within the Hospitality environment or begin a business venture or undertake further studies.

ASSESSMENT

All units of competence will be assessed using a selection of tools

- Observation of the learner performing / demonstrating practical tasks
- Practical training and assessment is completed in commercial kitchens, including Vocational Careers Institute Commercial kitchen
- Written and oral questions
- Written reports
- Project
- Work-based training

RECOGNITION OF PRIOR LEARNING

RPL is the assessment process for recognizing competencies gained through previous learning, work, and life experiences.

Students who have completed any of the subjects or have practical experience that can be used for RPL, can contact

VCI prior to enrolment. In order to be granted RPL, candidates

are required to provide evidence that they are already competent in the specific subject/subjects and these evidences should be valid, authentic, current and sufficient.

WORK BASED TRAINING

Work Based Training (WBT) is aimed at giving students a varied experience in a real-life situation, under normal commercial pressures. This will be evidenced by the provision of the WBT Logbook which is a record of each service period, the date, its duration and tasks performed. VCI may provide work placement to students through third party arrangements, but subject to availability and having contract arrangements with businesses. But student should find their own practical work placement at an organisation of their choice. Both ways the host employer and their premises will be inspected and approved.

The Host Employer will enter into a Tri-Partied Agreement with VCI and the student for the practical work placement. The students will be expected to complete the designated number of service periods in a fully operational kitchen environment. A record of each service period, the date, its duration and tasks performed will be recorded in the WBT Logbook provided by VCI

Each session will be signed off by the supervisor and used as part of the evidence used to make a determination in relation to a student's competency by the Trainer and Assessor. VCI will provide support and guidance if required, to both the student and workplace throughout the WBT. The following courses have Work based training as a compulsory part of your qualification.

COURSE DURATION/MODE/*FEE

- Full Time: 52 weeks (including 8 weeks Holidays)
- Face-to-face classroom-based learning and work based
- Tuition Fees: AUD 9,500.00
- Enrolment Fee: AUD 300.00
- **Resource Fee: AUD 800.00

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COURSE STRUCTURE/UNITS OF COMPETENCY

In order to gain the certificate, 28 units must be completed for this qualification

Code	Title	Core/Elective
BSBDIV501	Manage diversity in the workplace	Core
BSBMGT517	Manage operational plan	Core
SITXCCS007	Enhance customer service experiences	Core
SITXCCS008	Develop and manage quality customer service practices	Core
SITXCOM005	Manage conflict	Core
SITXFIN003	Manage finances within a budget	Core
SITXFIN004	Prepare and monitor budgets	Core
SITXGLC001	Research and comply with regulatory requirements	Core
SITXHRM002	Roster staff	Core
SITXHRM003	Lead and manage people	Core
SITXMGTO01	Monitor work operations	Core
SITXMGTO02	Establish and conduct business relationships	Core
SITXWHS003	Implement and monitor work health and safety practices	Core
SITHCCC016	Produce pates and terrines	Elective
SITXFSA001	Use hygienic practices for food safety	Elective
SITXCCS006	Provide service to customers	Elective
SITHKOP001	Clean kitchen premises and equipment	Elective
BSBADM502	Manage meetings	Elective
SITHKOP005	Coordinate cooking operation	Elective
SITXINV001	Receive and store stock	Elective
SITXINV003	Purchase goods	Elective
SITXINV004	Control stock	Elective
SITXINV002	Maintain the quality of perishable items	Elective
SITHCCC001	Use food preparation equipment	Elective
SITXHRM001	Coach others in job skills	Elective
SITHCCC017	Handle and serve cheese	Elective
SITHCCC003	Prepare and present sandwiches	Elective
SITHCCC004	Package prepared foodstuffs	Elective

PAYMENT OPTION

Payment Options

If you wish to accept the offer, you need to sign the Acceptance of Offer form together with the minimum payment of fees. You can use the following payment methods:

- Cash or EFTPOS in person at VCI's campus
- Credit Card (Visa or MasterCard) via PayPal on the student invoice

We accept credit card payments (Visa or MasterCard only) and a 2% surcharge will be added to the total amount. You can download our Credit Card Authorisation form [HERE](#)

Bank draft or money order payable to "Vocational Careers Institute" and send to VCI's campus (all bank drafts must be in \$AUD Australian dollars to an Australian bank)

Electronic Bank transfer (Telegraphic Transfer) from an overseas bank account

Bank Account Details:

Name of Bank:	Commonwealth Bank
BSB	064 000
Account	1452 5599
Swift Code	CTBAAU2S
Branch Address:	240 Queen Street Brisbane City 4000

More details are available in student handbook which can be downloaded from our website at vocareersinstitute.edu.au

Education *Redefined*

Vocational Careers Institute

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CRICOS Code: 03502J